

Hawkesbury Parish Council



Minutes of Hawkesbury Parish Council Meeting
Held on Monday 15th February 2016 at 7.30pm
In the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

Present:

Cllr Robinson (Chair), Cllr Cox, Cllr Higgs, Cllr Ruthven, Cllr Wareham, Cllr Musty and H Jones (Parish Clerk)

Apologies

Cllr Winbow, Cllr Hope and Cllr S Bleaken

Public Participation

None

1 To Take apologies for absence
Cllr Winbow, Cllr Hope and Cllr S Bleaken

2 To record declaration of interest from members in any item to be discussed
None

3 To adjourn to allow Public Participation
None

4 Councillor's items-information only

4.1 Highfields Lane - Cllr Higgs

The Highfields situation regarding the flooding and condition of the road has not been resolved-the Clerk explained South Gloucestershire Council (SGC) acknowledged receipt of the email and the work would be carried out within 10 days. Clerk will forward the email to Cllr Higgs-**this was noted**

Action

Parish Clerk

4.2 Birgage Parking – Cllr Higgs

Parking issues at Birgage and Highfields Roads; safety issues was discussed by Councillors and it was agreed for Cllr Higgs to raise this issue with Cllr Hope.

Cllr Higgs

4.3 Perry Bishop sign situated on the Plain-Cllr Ruthven

This is an irritant to residents-**this was noted**

4.4 Verge erosion - Starveal Lane - Cllr Musty

Larger tractors (not necessarily from parish) pull over onto the verges without any respect-it was agreed for the Clerk to contact Highways for suggestions

**Parish
Clerk**

5 Planning Applications to be discussed

PK16/0333/TCA	Beaufort Cottage High Street Hawkesbury Upton	Works to fell 1no. eucalyptus situated within a conservation area	No Objection
PK16/0423/LB	Pool Farmhouse High Street Hawkesbury Upton	Installation and replacement of 5no. external windows and 3no. external doors	No Objection
PK16/0475/TCA	Yarde 12 Back Street Hawkesbury Upton	Works to remove 2no. Rowan situated within Hawkesbury Conservation Area	No Objection

6 Save our Shop-update

Cllr Musty – A group of 20 people split into four working groups have been looking into various options. All this information has been collated and will be presented to the Parish on Saturday 20th at 2pm.

Facebook page has been set up and a suggestion box has been situated in the shop, although no comments have been received.

The SOS working group which includes three Councillors is a sub-committee of the Parish Council. This will remain in place until the Community Business entity has been set up at which time the Parish Councils involvement will cease.

£25 per person from the working group has been requested, this money will be used to cover costs when the £250 funding from the Parish Council has run out.

7 Review of Village Development Boundary – Cllr Bleaken-(apologies)

Councillor Robinson reported he had sought guidance from SGC - Andrew Lane (Policy Officer Planning). Subsequently a response by email dated 9/02/2016 had been received from SGC regarding the process of potentially changing the village settlement boundary. A copy of this email together with reply to SGC from Cllr Robinson had been forwarded to all councillors in advance of this meeting.

The key elements of the process were discussed by councillors and it was agreed to accept an offer from SGC to attend a meeting with officers from the Strategic Planning Policy & Specialist Advice Team to discuss this matter further. SGC suggested it may be better to do this once the results of the Housing Needs Survey (Affordable

Housing) are available.

Cllr Musty requested the meeting is arranged sooner than later - it was agreed for Cllr Robinson to keep in contact with SGC and update the Parish Council as and when.

8 Recreational Field Grass Cutting – Approval of Tender

Four companies had been approached, the results are as follows;

No response 1

Declined to tender 1

Tenders received 2

Both Tenders were shown to the Parish Council and **resolved by Cllr Musty proposed Greenspace Grass cutting services, second by Cllr Higgs – All in favour. The contract is for 5 years, the tender is fixed for 2 years with subsequent years being negotiated up to the end of the contract, for years 3, 4 and 5. Clerk to confirm this in writing to the contractor**

Parish Clerk

9 Finance

Payments to be agreed

A	Parish Clerks Wages – February	
B	Grant funding cheques to be signed following approval of the donations on 1/2/16 1 st Hawkesbury Upton Guides £100.00 1 st Hawkesbury Upton Brownies £100.00 Evergreens £300.000 Youth Club Group £300.00 1 st Hawkesbury Upton Rainbows £50.00 South Gloucestershire Citizens Advice £125.00 Victim Support £50.00 Hawkesbury After School Club £85.00 Hawkesbury Preschool £115.00 Hawkesbury Hospital Hall £250.00 Hawkesbury Upton Literature Festival £25.00	£1500.00
C	Bristol Water-allotments-payment approved on 18th January 2016 but not advertised on the agenda Bristol Water-Cemetery	£20.37

Resolved by Cllr Higgs proposing the payment, second by Cllr Cox.

10 Local Planning Application Requirement List Closing date 19th February 2016

No response to this consultation-this was noted

11 Date of the next Parish Council meeting will be held on Monday 7th March 2016 in the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton at 7.30pm

Minutes Approved and signed as a true record.....

7th March 2016