

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 1st September 2014 at 7.30pm
In the upstairs meeting room at Hawkesbury Parish Hall**

Present:

CLlr Bleaken (Chair), CLlr Ruthven, CLlr Frankcom, CLlr Robinson, CLlr Hope, CLlr Winbow and H Jones (Parish Clerk)

Apologies

CLlr Isaac, CLlr Cox and CLlr Musty

Public Participation

None

- 1 **Take apologies for Absence**
CLlr Isaac, CLlr Cox and CLlr Musty
- 2 **To record declaration of interest from members in any item to be discussed.**
None
- 3 **To adjourn to allow public participation.**
None
- 4 **Approval of Minutes**
 - 18th August 2014-minor amendment made – CLlr Robinson signed the minutes as a true and accurate record.

To be actioned

Email approved minutes to Mr Sauro

Action

Parish Clerk

5 Update of previous Action points

5.1 Little Badminton Notice Board and Hawkesbury Notice board

- Backing inside the notice board is deteriorating from water penetrating
- Little Badminton-locks required, the name plate replaced
- Handle has been removed needs refitting, hinge is loose
- Hawkesbury High Street Notice board
- Stays outstanding

- Restoration of wood casing

To be actioned

This item remains outstanding; Clerk will contact Mr Hornig to quote for the repairs.

Parish

Clerk

5.2 Risk Assessment-Cemetery Committee

Inspection of Cemetery benches, test headstones, boundary wall and Lych gate. Cllr Robinson to join the Cemetery committee to review the Risk Assessment.

This remains outstanding-date to be agreed

Cemetery

Committee

e

5.3 Emergency Plan

This item remains outstanding-Cllr Hope to obtain a model plan

This was noted

Cllr Hope

5.4 Bus Shelter maintenance

This item remains outstanding ask Mr Hornig to quote for the repairs

This was noted

Parish

Clerk

5.5 Recreational Field

Following concerns with the repairs carried out by South Gloucestershire Council to the recreational field; the Parish Council discussed this area could be left as a designated area for wild flowers. This will need to be referred to the Hall Committee at their next meeting which is next week

This was noted

Cllr Robinson to put this to the Hall Committee

Cllr

Robinson

5.6 Housing Needs Survey – Tracey Price South Gloucestershire Council

This remains outstanding no update when this survey will be carried out.

This was noted

5.7 Peace and Quiet spoilt by aircraft-

This item remains outstanding address required for the university Air Squadron-Colerne.

This was noted

Cllr Hope

5.8 Thank you Card for Mark Deacon

Resolved

5.9 Cemetery compost bins to be erected/ground to be prepared for the bins

This item remains outstanding

5.10 Broadband speed slow

This item remains outstanding-clerk to contact BT

5.11 Tied properties list

This item remains outstanding

5.12 100 years Remembrance celebrations

This item remains outstanding

6 Councillor's items-information only

6.1 Hawkesbury Horticultural Show-Cllr Hope

Well done to all the show committee members and volunteers on the day for all their

hard work putting on a very successful show. A request was made to send a note to the Show committee, all in favour.

Resolved

Clerk to send a note to the show committee

**Parish
Clerk**

6.2 Bin days-Cllr Ruthven

Collections are now a Monday and at times confusing.

This was noted

6.3 Parish Council Website-Cllr Frankcom

A request was made to look at setting up a Parish Council Website, all in favour

To be actioned

Investigate and report back to the Parish Council.

**Cllr
Frankcom**

6.4 Domestic hedges-Cllr Hope

This was discussed in full and agreed for a note to be placed in the Parish News asking for overgrown hedges to be cut back to clear footpaths. In addition to contact Simon Dring regarding the hedges owned by the Duke of Beaufort going up to the monument

To be actioned

Place an article in the Parish News and contact Mr Dring.

**Parish
Clerk**

7 District Councillors report information only - Cllr Hope

Broadband update

Cllr Hope has had meetings with the MP & Cotswold Wireless regarding improving Broadband service to the village.

If anyone is interested in joining a group to improve services, please get in touch. There are two meetings coming up regarding Broadband-one specifically aimed at business users is on 25th September – 7pm at Horton Village Hall-BT/SGC/MP in attendance.

There is also a briefing at the Frome Vale Area Forum on the 18th September at Chipping Sodbury Town Hall. Also a member from Network Rail will be giving a briefing on the Great Western Electrification programme and Bridge works. Community Grants will be decided as well as New Homes Bonus – to date no applications have been received.

Planning

The closing date for the consultation on the Draft Policy Sites and Places document has now closed. Cllr Hope tried to circulate this to residents but was made aware of the woeful state of accessing the papers on the website. Cllr Hope did try to get this improved. The Call for Sites papers has caused interest, but most of the areas are outside the current planning policies.

As circulated the application for 3 bungalows at Birgace Road has been turned down, and the application for a house in the garden of Bramble Cottage has been withdrawn.

Hospitals and Health

A document commissioned by the Public Health Committee will be presented at the next committee later in September-this gives access times to primary and secondary

health services in South Gloucestershire. It probably comes as no surprise to learn that it is quicker to get to the BRI rather than Southmead by bus. The committee will also be learning about the possible new plans for Rehabilitation at Frenchay.

Composting

Many Thanks to all those who responded to the consultation on Community Composting – a decision will be made at the communities meeting in September.

Discover Festival 2014

There is something new for everyone to discover and enjoy this autumn throughout South Gloucestershire.

The Discover Festival runs from 11 September to 31 October with an exciting programme of over 200 events – of which over 150 are free!

The festival presents a showcase of local organizations, events and places, many of which are available all year round. So why not take this opportunity to join a local group, explore our wonderful heritage, visit your Library, sample local food or get out and about in nature? The Festival kicks off with many historic buildings opening their doors as part of the Heritage Open Days weekend. With something for all interests from beading to bat walks, bakeries to belly dancing, there's plenty more to discover.

8 8.1 Planning Decisions-information only

PK14/2697/TCA	Lilac Cottage France Lane Hawkesbury Upton	Works to crown reduce by 2 metres 1 no. Portugal laurel and remove 1no. dead and epicormic magnolia situated in the Hawkesbury conservation Area	No objection
APP/P0119/A/14/ 2218717	Land rear of 37-43 Birgage Road Hawkesbury Upton	3 Retirement bungalows	Appeal Dismissed

9 Electrical Supply for Christmas Lights to be connected to street lamp update-to discuss the cost to replace the Star required for December

Cllr Musty checked the connection it was disconnected, Cllr Hope to contact Simon Spedding Group Manager of South Gloucestershire Council to see if the Christmas lights can be connected to the lamp. Agreed to buy a new star in preparation for the Christmas tree maximum £70

To be actioned

New star to be purchased-update on the connection of electrical supply

**Cllr Hope
& Cllr
Musty**

10 CCLA

- **Mandates to be completed at the meeting for Daniel Walker**
- **NatWest Customer information forms to be completed otherwise the accounts will be inoperable from 13th October 2014**

Forms completed

Resolved

11 Update on the questions raised regarding the licence of Wotton Road/Inglestone Common Hawkesbury Upton –land opposite the Somerset Monument-

Clerk emailed South Gloucestershire Council to confirm

- Who owns the boundary wall – If this is SGC, will they continue to maintain this in the future
- No mention in the contract about clearing the scrub-just maintaining to a good standard request a new contract detailing the clearing of this scrub
- Asked if they would consider contributing to having this area cleared.

To be actioned

Agenda item to update Councillors in October

Parish Clerk

12 CPRE magazine-This needs to be circulated to all Councillors to read

All Councillors to sign the form when they have read the magazine; pass to the next Councillor.

Resolved

13 Finance

13.1 Bank Reconciliation as of 31st August 2014 was checked and approved by Cllr Frankcom.

13.2 Payments approved for payment

A	South Gloucestershire Council Grass Cutting July-September	£108.65
B	Clerks Expenses August	£ 42.14
C	Postage of Defibrillator cabinet it was agreed to write to AED Locator Ltd advising non payment of postage as the agreement made when ordering the unit if the Parish Council used their approved Electrician delivery would be free of charge. Resolved	£

Parish Clerk

Cllr Bleaken proposed payment this was second by Cllr Robinson. Cheques signed in accordance with the bank mandate.

14 Urgent Correspondence

11/8/14	Chipping Sodbury and the Cotswold Edge Safer Stronger Community Group meeting Thursday 23 rd October 2014 Horton @ 7.30pm	Advised Cllrs
21/8/14	Broadband Meeting – Any solutions? 25 th September 2014 @ Horton Village Hall at 7pm	Advised Cllrs
8/8/14	Cotswold Conservation Board Annual Review and Cotswold Lion Email-would Councillors Like a copy	No need to forward email

22/8/14	Carers Support Centre Annual Review – available for Councillors to read	File
22/8/14	Post card from 1 st Hawkesbury Guides	Place in the notice board

- 15 Review of Services provided by Private Sector Housing Team consultation**
This was discussed in full a response to be sent on behalf of the Parish Council.
Protecting core services-impact on the most vulnerable people
Various pairing down on services impact on other services
Resolved **Parish Clerk**
- 16 Consultation on Healthy Weight obesity**
This was discussed in full and agreed on the following response.
“The Parish Council supports the general approach to a healthy outcome.”
Resolved **Parish Clerk**
- 17 Glebe Land – Update from Parish Clerk** Write to the solicitors, diocese, National Playing Fields Association and Lloyds Bank
This item remains outstanding Clerk to write to the above companies **Parish Clerk**
- 18 Early Help Vision strategy - Consultation**
This was discussed in full and agreed the following;
“Hawkesbury Parish Council do not feel they are qualified to respond to this consultation, but would hope the multi agencies are working together including the Police”.
Resolved **Parish Clerk**
- 19 Date of the next Parish Council meeting will be held on Monday 6th October 2014 in the upstairs meeting room at Hawkesbury Parish Hall at 7.30pm.**