

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 21st October 2013 at 7.30pm
In the upstairs meeting room at Hawkesbury Parish Hall**

Present:

Cllr Bleaken (Chair), Cllr Robinson, Cllr Hope, Cllr Ruthven, Cllr Cox, Cllr Winbow, Cllr Musty, Cllr Isaac and H Jones (Parish Clerk)

Apologies

Cllr Frankcom and Cllr Cox

Public Participation

None

Action

Accept apologies for Absence

Cllr Frankcom and Cllr Cox

1 To record declaration of interest from members in any item to be discussed.

None

2 To adjourn to allow public participation.

None

3 Councillor's items

3.1 Deeds of Glebe Land Cllr Robinson

Cllr Robinson has made a full investigation into the whereabouts of the deeds, however, these have not been found. Mr Blakney has offered to sign a declaration of the sequence of events; Cllr Robinson can prepare a document. All paperwork available at the moment are copies, they need to locate the originals.

A request for this item to be an agenda item for December. Cllr Robinson will circulate for everyone to read.

Cllr Robinson was thanked by the Chair.

To be actioned

Agenda item for December

Parish Clerk

3.2 Parish Tour-Cllr Bleaken

Cllr Ruthven was given a tour of the Parish by Cllr Bleaken last Saturday-this was followed by a cemetery meeting where Cllr Cox attended to discuss the pile of earth that he has been asking to be removed. It is about five wheelbarrow loads.

This can be removed when the cemetery clean up exercise takes place later this month or November. Cllr Hope asked if Cllr Isaac could provide a trailer to remove the soil. It was agreed compost bins could be provided to recycle the soil/flowers, costs to be investigated. Also a rail to hang the water containers or a box to contain them to make it tidy.

There is lots of ivy which needs to be trimmed they talk about sheep being put in temporarily.

Date for the Cemetery Clean up 9/11 weekend at 10.30am.

This was noted

3.3 Blocked Drain-Cllr Isaac

Hawkesbury/Horton Boundary this is a drain that needs unblocking before the winter.

To be actioned

Clerk to email South Gloucestershire Council

3.4 Parish Tour Cllr Ruthven

Very interesting and it helped with the Risk Assessment.

This was noted

3.5 Grass Cutting-Cllr Musty

Approach Badminton Estate when sending out the grass specifications this year.

To be actioned

Clerk to include Badminton Estate

3.6 Bikers weekend

Bikers will be on the recreational field this weekend.

This was noted

3.7 Tractor incident – Cllr Musty

At the weekend Cllr Musty saw a cyclist slip on a muddy road in Hertfordshire-the police was involved and they arrested the farmer. Is it worth raising the issue? Cllr Isaac said it is the farmers responsibility to put a notice to make people aware of the condition of the road it is the farmer's responsibility.

4 4.1 Planning Application

PK13/3543/F	Collyns Mead Back Street Hawkesbury Upton	Internal and external alterations to facilitate erection of first floor rear extension and single storey rear extension. Resubmission of PK13/1918/F	The Parish Council was confused as to what the amendments are; they are not happy with the bi folding doors being back in. Their comments remain the same as PK13/1918/F
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5 5.1 Cheques to be signed

A	Clerks wages October	£415.43
B	CRK Garden Manicures 10/9& 24/9	£163.54
C	Hawkesbury Upton Methodist Church (Invoice arrived too late to be placed on the agenda, clerk to ensure this is advertised).	£ 3.25

Cllr Hope proposed payment, Cllr Bleaken, second the proposal; the remaining Parish Councillors were in all favour and agreed payment. The cheques were subsequently signed in accordance to the bank mandate.

Nat West Bank has mislaid the paperwork to amend the signatories on the bank account and also for the Charities Account. Cllr Hope and Cllr Bleaken have been back to the bank to try and resolve the matter.

6 South Gloucestershire Council Policies Sites and Places Plan (PSP Plan) Consultation

The Parish Council went through the consultation together, before the next meeting Parish Clerk to email the comments raised to the Councillors for the wording to be approved on 4th November 2013 prior to returning the form to the SGC.

Parish Clerk

Planning application received and needed a response prior to the next Parish Council meeting.

PK13/3782/TCA	SouthView Cottage Back Street Hawkesbury Upton	To reduce the height of 2 Leylandii conifers by 2 feet in total	No objection-PC supports the application
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7 Date of the next Parish Council meeting will be held on Monday 4th November 2013 in the upstairs meeting room at Hawkesbury Parish Hall at 7.30pm.