

# Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting  
Held on Monday 10<sup>th</sup> January 2011 at 7.30pm  
at the Methodist Church School Room**

**Present:**

H Bleaken (Chair), J Otley, S Hope, A Musty, D Higgs, C May, L Roberts, C Dixon and H Jones (Parish Clerk)

**Apologies**

P Isaac

**Public Participation**

Mr Roy Perks Miss R Perks, Mr & Mrs Tizzard Sandpits Lane, Hawkesbury Upton. PCSO Paul Fortune.

Action

**1 To accept apologies for absence**

Cllr Isaac

**2 Declaration of Interest**

None

**3 Public Participation**

3.1 Mrs Tizzard expressed her concerns regarding the removal of the Sycamore Tree on the Pound without the relevant planning permission, also what was the Parish Council's intention regarding this piece of land.

Cllr Bleaken explained that the application to remove this tree had been sent to SGCC, although no decision had been received. In respect of the use of land itself, no discussion has been taken place.

Secondly, a request was made previously to remove an overgrown tree in the Cemetery; this request has not been carried out for the following reason "birds nesting". Mrs Tizzards concern is a huge bow of 5ft 1 from the ground that needs removing. Also the conifers tops need to be cut. Cllr Bleaken agreed to look at the conifers.

Cllr Hope referred to the Cemetery meeting previously held and confirmed that a tree had been removed and it was agreed to leave the other tree. Someone had cut some of the branches; Mr Tizzard confirmed he had carried out this work.

Mrs Tizzard would like to see the conifer tree tops cut and then wired round.

Cllr Dixon mentioned even if the trees are not the Parish Councils responsibility we

can cut the branches that are overhanging into the cemetery.

Cllr Bleaken said the Parish Council would wait for the Cemetery report before making any decisions.

Thirdly Farm Pool, this is an item that will be discussed later this evening.

Monument Road, concerns regarding the debris left over the path; this should be cleared either by the land owner or contractors. This is being investigated by the Parish Council to ensure it doesn't happen again.

The lower branches taken down on the left hand side of this road has just been left, Cllr Dixon explained that he had done the work which took 2-3 weeks and at the time could not be removed during the nesting period. Cllr Dixon explained that it would be cleared this winter.

The general condition of the trees and branches on Church Hill. The land owner should maintain these trees; branches are have been bought down and left. This belongs to Mr Jenkinson.

Last Summer a few elderly walkers caught themselves on the barbed wire on the "Right of Way". Mrs Tizzard said that this is against the law; also the footpath at the Church should have a Kissing Gate into the Cemetery.

Cllr Bleaken said that all these issues will be investigated.

Cllr Bleaken gave Mr Perks the opportunity to speak; he said that he had attended the meeting to listen and not partake.

Cllr Musty thanked Mr & Mrs Tizzard for their comments.

### *3.2 PSCO Paul Fortune*

Paul asked if the Parish Council had any concerns or worries.

Cllr Higgs mentioned parking on the pavements within the village, as there are areas where pushchairs or mobility scooters cannot get through as there is not sufficient room. Back Street also has problems with the parking. Paul said that he would have a word with the individuals concerned.

Cllr Musty asked if there was a polite notice that could be placed on the window of cars involved. Paul mentioned that there are notices, but at the moment they do not have any available.

Cllr Musty mentioned the burglaries in Hawkesbury over the Christmas period. Paul mentioned that burglaries are slightly up from last year, he would like everyone to take precautions, and he also placed an article in the Parish News in this respect.

Cllr Higgs mentioned the large tankers on Highfields Lane, several people are having difficulties getting through, and he suggested that signs should be placed to make drivers aware; Cllr Higgs is concerned if there was an accident on the A46 drivers would automatically use Highfields lane. Paul mentioned that they have not been notified; he will find out for the Parish Council.

Cllr Musty mentioned the mud on the lane from the fields; again Paul will take this forward.

Following the incident last year where a lady was hit by a wing mirror Paul said that he would be running a project with Hawkesbury CV Primary School.

The children from the school have designed posters to help reduce the speed through the village. On Tuesday and Wednesday morning and after school a few children and Paul will be stopping the cars that are driving through the village and handing them a poster and this will hopefully get the message through.

Finally Richard Gay is now a proud father of a baby girl born yesterday. Congratulations to Richard and his family.

PCSO Paul Fortune left the meeting.

#### 4. Approval of Minutes

- 6<sup>th</sup> December 2010, minor amendments made, minutes approved and signed as a true record of the meeting by Cllr Bleaken.

#### To be actioned

**Parish Clerk to email all signed and approved minutes to Mr Sauro to arrange for them to be put on the Village Website.**

Parish  
Clerk

#### 5 Update of previous Actions.

*5.7 page 38 Asset Register*

Still outstanding

*6.1 page 38 Dead Cherry Tree and removal of a Sycamore Tree*

To be actioned email Mr Rankin when the replacement has been planted, hopefully this weekend.

*9.9 page 40 Manhole Cover*

Still outstanding Cllr Musty

*9.14 Roof tiles check with insurance company*

*Outstanding*

*06/09/10*

*6.16 page 55 Planting of bulbs – Cllr Hope*

It was agreed to leave this to the Councillors to discuss at the next Parish Council meeting in February.

**To be actioned Parish Clerk to place on next month's agenda.**

Parish  
Clerk

*04/10/10*

*Item 8 page 67 HGV Advisory Sign*

Outstanding

*Item 13 page 68 New Parish Notice Board*

Cllr Dixon advised that the original company has not responded to his emails. He has now contacted other companies. Outstanding

6.2 page 76 Overhanging vegetation-Cllr Musty.  
Letter sent to the householder on the 8<sup>th</sup> January 2011. Await confirmation that the vegetation has been cut back.

*6.10 Thank you letter to Roy Perks and Family*

**Resolved**

Item 18 page 81 letter to CPRE re the increase in membership 20/11/10. Due to no response the Parish Clerk chased CPRE and they emailed a response to state that the Parish Council had not been paying the full membership over the past few years and therefore the increase brings it in line with all other memberships. It was agreed to discuss this later in the meeting.

**This was noted**

Item 23 page 81 Affordable housing survey, emailed sent and we are now waiting to see how much this will cost the Parish Council.  
Still outstanding.

*6<sup>th</sup> December 2010*

*6.3 page 89 "Conditions from Merlin regarding the removal of the dry stone wall to create a driveway"*

Cllr Hope to email Councillors.

*6.5 page 89 Debri Monument Road*

Cllr Hope looking into this matter.

*6.8 page 89 Pool House Drain*

Parish Clerk emailed streetcare WEB-0190973, SGCC contacted the Clerk and explained there has been a build up of silt in the Pool and therefore the water is unable to run freely. This is down to the landowner to fix.

**Parish Clerk**

**Parish Clerk to arrange a site visit with Cllr Otley.**

*6.10 page 89 Letter to Mr & Mrs Broughton Bramble Cottage overgrown Hedge*  
Outstanding

**Parish Clerk**

*6.12 page 89 Back Street*

*Emailed Streetcare WEB-019075*

*6.13 page 90 Lee Lights, 6.15 Play Area, 6.16 The Pool, 12 Grass Cutting and 15 Lych Gate Paint*

Agenda items for tonight's meeting

*12 page 93 Letter sent to Mr Tizzard to continue with the Grass Cutting for the Pound and Memorial.*

*13 page 93 Grant Funding*

Email sent to Sue for contacts.

*19 page 94 Soil in layby*

Cllr Roberts to speak to Mr & Mrs Yuill.

**Cllr Roberts**

**16 Cllr Bleaken agreed with the Councillor's to move to item 16 Grass Cutting on the agenda as the Precept needs to be discussed and agreed at tonight's meeting.**

Chris Keefe sent in his quote, to remain the same as last year at £68.14 excluding vat per cut  
John Walker £165.00 per cut.

Cllr Hope proposed Garden Manicures, second by Cllr Otley all the Councillor's were in favour; Resolved  
Garden Manicures to cut the Cemetery for 2011.

**To be actioned**

**Parish Clerk to write to Garden Manicures and John Walker.**

**Parish Clerk**

Parish Clerk advised the Parish Council that SGCC had sent an invoice for £402.11 to be paid. It was agreed that the Clerk investigates how many cuts SGCC make and how do they send invoice us for these cuts.

**To be actioned by the next meeting.**

**Parish Clerk**

**17 Precept Calculation**

The Parish Council discussed the precept in full and two suggestions were put on the table.

1. £11600 was put to the vote; the result; 2 for, 5 against 1 abstained.
2. £11500 the result; 5 for, 2 against and 1 abstained

It was agreed that the precept for 2011/2012 would be £11500 being 1.1% increase. This was supported by predicted income of £3010 from the Cemetery and Allotments, and expenditure of £14571

During the discussion it was agreed to pay the membership of £29 for CPRE, Parish Clerk to prepare the cheque for February's meeting.

The form was subsequently signed by both the Chair Cllr Bleaken and Parish Clerk Mrs Jones.

**To be actioned**

**Parish Clerk to send the paperwork to SGCC**

**Parish Clerk**

**18 Finance**

Bank Reconciliation was shown and discussed with the Parish Council and Cllr Otley checked the Clerks figures with the statements and signed accordingly.

All the following payments were agreed to be paid by the Parish Council.

SWE Ltd –twin power socket for xmas lights Steve Watts	£ 58.75
Hazel Jones Wages	£326.34
Hazel Jones Expenses	£ 33.97

It was agreed to return to item 6 on the agenda.

**6 Councillor items;**

*Cllr Musty*

*6.1 Cones*

The cones need to be collected.

**To be actioned**

**Parish Clerk to speak to SGCC**

**Parish  
Clerk**

*6.2 Beach Lane-Charles Harris letter*

Gloucester Council, Copy of letter to be sent to the Parish Clerk and Didmarton and email Gloucester streetcare to clean the road.

**To be actioned**

**Parish Clerk to email Didmarton Parish Clerk and Gloucester Streetcare.**

**Parish  
Clerk**

*Cllr Higgs*

*6.3 Dog Walkers initiative*

Item in the Gazette on Thursday 6<sup>th</sup> January 2011 shows a picture of Cllr's Boom and Young. They would like South Gloucestershire Council to introduce a "green dog walker's scheme".

The proposal is to adopt a dog walker's initiative which would see responsible owners wearing armbands and carrying extra bags to hand out to other dog walkers, this has won the support from SG Councillors.

**This was noted**

*6.4 Build your own home*

There was a good article in the Daily Mail on Wednesday 5<sup>th</sup> January 2011 regarding "Building your own Home". The Housing Minister Grant Shapps launched an initiative to encourage self build homes popularised by Channel 4 programme Grand Designs. He wants this idea to become main stream rather than just to preserve of the wealthy. Under this proposal communities will have greater say over planning rules and locations where the homes can be built. The Localism Bill is already proposing to wrest planning control from Councils and hand back to communities.

**This was noted**

*6.5 Parish News*

An item was placed in December's magazine signed by the Parish Council although it had not been from the Parish Council or had not been published by the Chair or Clerk. Cllr Higgs was happy with the article but made a point that articles should only be from the Parish Clerk or Chair on behalf of the Council and no one else.

A "Thank You" should also be said to Mr Tyson for helping to put up the Christmas tree.

**This was noted.**

*6.6 Parish News*

Cllr Higgs mentioned that the cost of the magazine was being increased slightly; also he said that some of the funds raised from the sale of the magazine were being donated towards Hawkesbury causes.

**This was noted**

*6.7 Cllr May Footpaths*

Nicola Chidgey was looking into the footpaths Cllr May wanted to know what's

**Parish**

happening. He would like the Clerk to chase this item for him.

Clerk

**To be actioned by Parish Clerk**

#### *6.8 Dropped Kerbs*

Darrell Ferguson was dealing with this item from SGCC Cllr May would like to know when is this work going to be carried out? The Parish Council needs to check that it is going to be in the right place, these needs to be agreed before the work is carried out.

#### *6.9 The Pound*

Mrs Tizzard asked what was going to be happening with the Pound. The work to remove the tree was never agreed by Planners and the stump has been left there. The Parish Clerk will reapply to SGCC and await their comments. No decision has been made with regards to the land on the Pound.

**To be actioned**

**Cllr Hope to speak to Alister Rankin at SGCC and Parish Clerk to resend the paperwork.**

Cllr Hope  
& Parish  
Clerk

#### *6.10 Sandpits land Driveway*

Following previous Parish Council meetings it was agreed that Cllr Hope would provide the PC with the Conditions from Merlin relating to the dry stone walling being pulled down to create a driveway. Cllr Hope to email the conditions to Cllr May. No planning permission is required for this work as it is outside the conservation area.

**To be actioned**

**Cllr Hope**

Cllr Hope

#### *Cll Dixon*

#### *6.11 Black Bins*

Cllr Dixon advised the PC that the rubbish bins on the Common had not been collected before Christmas; Cllr Dixon had contacted Sita several times before this was resolved.

**This was noted.**

#### *Cllr Hope*

*6.12 Cllr Hope would like to say "Thank you" to Cllr Isaac for keeping Church Hill open with Sir John Jenkinson over the cold weather.*

**This was noted**

#### *Cllr Otley*

#### *6.13 The Pool*

Cllr Otley would like the Parish Clerk to arrange a site visit following the comments made earlier regarding the build up of silt stopping the water going into the Pool.

**To be actioned**

**Parish Clerk to arrange a site visit**

Parish  
Clerk

#### *6.14 Cardboard Collections*

Cllr Otley would like Sita to give advice regarding the storage of Cardboard on collection day?

Parish

**7 District Councillors Report – Cllr Hope**

South Gloucestershire Council’s Core Strategy 1000 page report, detailing proposed changes available. Comments to be received by the 11<sup>th</sup> February 2011. How do villages differ in respect of affordable housing? Conservation areas, review of the development rural area and healthy lifestyle.

The Localism Bill has now been published and will have a big impact on local government; one of the changes will be empower communities to do things their way. There will be grant cuts of £6 million to South Gloucestershire Council.

Health; it looks like Thornbury Hospital will lose beds. Berkeley Hospital is to close with a small unit being built in Dursley.

The Commons have received HLS Funding as of 1<sup>st</sup> April 2011.

Recently South Gloucester Council who manages many commons throughout the area has been considering proposals for a cricket pitch at Lydes Green Common. This will be part of the developer’s requirement for open space where around 2000 houses are to be built.

Potholes, it is quicker to report them directly to streetcare.

**This was noted**

**8 Planning applications received**

PK10/3071 /TCA	Sewage Pumping Station Hawkesbury Upton Badminton South Glos GL9 1AY	Works to crown lift to 2.5m 1 no. Yew Tree situated within the Hawkesbury Upton Conservation Area	The Parish Council is all in favour of tidying it up, but please take into consideration any animals that may be hibernating, or birds nesting.
PK10/3051 /F	The Cottage The Plain Hawkesbury Upton Badminton South Gloucestershire	Replacement of existing garage frontage with timber board	The Parish Council comments " <b>No Objection</b> " to the planning application
PK10/3321 /ADV	The Fox Inn, High Street Hawkesbury Upton Badminton South Glos	Display of 2 no. externally fascia signs, 5no. non illuminated fascia signs and 1no. externally illuminated hanging sign	The Parish Council comments " <b>majority of the Councillor's have no Objection</b> " with the planning application



---

**Planning Decisions received**

PK10/3081 /TCA	Hawkesbury Home Farm High Street Hawkesbury Upton	Trees have been inspected the Council does not propose to serve a tree Preservation Order.	<b>No Objection</b>
PK10/2280/E XT	Shakespeare House High Street Hawkesbury Upton	Erection of 1no. Detached dwelling with attached garage and associated works (consent to extend time limit implemented for PK07/1048/F).	<b>Permit with conditions</b>
PK10/2880/F	The Old Vicarage, Church Lane, Hawkesbury	Replacement Chimney using reclaimed stone. Remove render to rear stack and replace with traditional lime render.	<b>Permit subject to conditions</b>
PK10/2408/L B	The Old Vicarage, Church Lane Hawkesbury	Replacement Chimney using reclaimed stone. Remove render to rear stack and replace with traditional lime render.	<b>Consent subject to conditions</b>

**In view of the time it was agreed by the Parish Council that the next item to be discussed would be urgent correspondence and the remainder of the items will be re-advertised for Monday 17<sup>th</sup> January 2011, with any planning applications received.**

- 21 Urgent Correspondent  
Precept calculation received; completed at tonight's meeting.

SGCC School holidays 2012/13

SGCC Carew Cottage planning application is to be considered by the Development Control.

Letter from Bruce Kent SGCC Removal of plastic bottle recycling banks Hawkesbury

Upton

Cotswold Conservation Board AGM Minutes

Yate Heritage Centre Events for Winter 2010/11 PC to pass to the Parish News.

SGCC Progress with the South Gloucestershire Core Strategy and the next steps.

Networking News SGCC Autumn 2010

**24 Date of next meeting**

Monday 17<sup>th</sup> January 2011 in the upstairs meeting room, Parish Hall, Hawkesbury  
Upton at 7.30pm