

# Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting  
Held on Monday 21<sup>st</sup> March 2011 at 7.30pm  
In the upstairs meeting room at Hawkesbury Parish Hall**

**Present:**

H Bleaken (Chair), J Otley, C Dixon, S Hope, A Musty, and H Jones (Parish Clerk)

**Apologies**

D Higgs P Isaac, C May L Roberts

**Public Participation**

None

Action

**1 To accept apologies for absence**

Cllr Higgs, Cllr Isaac, Cllr May and Cllr Roberts

**2 Declaration of Interest**

Cllr Dixon mentioned the Planning Application Oxleaze Farm being discussed (item 8)  
–the owner Mr Chancellor built his wall.

**This was noted**

**3 Public Participation**

None

**4. Printer for Parish Clerk**

Cllr Musty has found a cartridge printer on Amazon he had checked with Angelo Sauro. The printer is in the region of £150.00 plus cartridge (one cartridge will print in the region of 2600 sheets). This was put to the Councillor's it was proposed by Cllr Otley and Second by Cllr Hope. All in favour.

**To be actioned**

**Clerk to order the printer**

**Parish Clerk**

**5 Affordable Housing Survey update**

Cllr Bleaken read out the email (copy on file) and a full discussion took place.

English Rural would charge in the region of £2500 for the survey.

A question was raised; "Is there a need?"

This is part of the Parish Plan, a housing survey is required, is the village underdeveloped? It was agreed more work is needed, is it time for the village to

expand?

Cllr Musty pointed out that without employment, increase in fuel prices and lack of transport is there a need?

Is there land available in the village? Is it outside of the building line?

It was agreed by the Parish Council that the survey could not be carried out by the developer who had originally approached the Council but by someone independent.

The Parish Council would need to look at potential sites; ask people for their opinions as to where any additional houses should go if there is a need, this would ensure that the Parish Council would be involving the village before any decisions is made.

In view of the local elections it was agreed that this could be taken forward by the new Parish Council, also change the item from Affordable housing to local housing and development.

### **To be actioned**

**Item to be changed to Local Housing and development and placed on the June agenda.**

## **6 Annual Assembly**

Cllr Hope has spoken to Simon Hailwood from Emergency Services and he will be attending.

Cllr Musty with regards to Central Networks, requested the Clerk to email them to bring their map and their emergency pack to the meeting, also to ask what facilities they require for their presentation.

Parish Clerk to purchase tea, coffee and Ribena.

Ask the Hall Committee to attend to explain their future plans and the outcome of the Bikers meeting.

Preschool to discuss their plans.

An Allotment holder Bert Goodfield

## **7 Safer Stronger Community Award**

Alan Shewry Community award HVT

Louise Roberts individual award for young people

## **8 Planning Decisions Received**

<b>PK11/0555 /F</b>	Oxleaze Farm, Oxleaze Farm Road Inglestone Common	Erection of single detached annexe ancillary to main dwelling.	1. The Parish Council are concerned that the size of the annexe foot print is excessive. 2. The Parish Council would like to ensure that the condition 3.11 remains in place. Please note it is important to take into consideration due to the history of the applicant, that if planning is granted that all conditions are met regarding the main residence and annexe; it is not sold separately, occupied by someone intimately associated with the occupier of the
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main farm house

3. There appears to be a big problem with drains/sewage in that area, please ensure that there is a complete sewage system put in place to accommodate the development. Therefore please ensure the drainage/sewage systems are resolved prior to any building work starting.

**In principle the Parish Council objects to the size of the Annexe**

**Planning Decisions received.**

<b>PK11/0159 /F</b>	Greenbury House, High Street Hawkesbury Upton	Erection of single storey & rear extension to north west elevation and replacement of single storey side extension flat roof on north east elevation with pitched roof.	Decision subject to conditions	<b>PERMIT</b>
<b>PK10/2877 /RVC</b>	Land rear of St Agnes and Doghill House High Street Hawkesbury Upton	Variation of Condition 5 attached to planning permission PK07/3054/F to allow the installation of alarms to the external elevations of the development.	Decision subject to conditions	<b>PERMIT</b>
<b>PK11/0409 /PNA</b>	Inglestone Farm Chase Lane Inglestone Common	Prior notification for the intention to construct a vehicular access for track utilising existing field gate	<b>Prior approval is not required</b> -this notice does not grant any consent to carry out works on the common.	

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**9 Invoices requiring second signature to be compliant**

In preparation for the internal audit, the clerk found a couple of invoices that have been paid, but only been signed by one Councillor. Cllr Hope and Cllr Otley signed the invoices to ensure they are now compliant.

**Resolved**

**10 Finance**

**Cheques to be agreed and signed**

a	SSCC ground maintenance	£205.39	Cllr Otley and Cllr
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			Hope
<b>b</b>	Gazette Advert 5x2 £65.50 plus vat –Annual Assembly advertisement.	£78.60	Cllr Otley and Cllr Hope

**11 Urgent Correspondence**

<b>09/03/11</b>	<b>South West Planning Aid</b>	<b>Filed</b>
<b>14/03/11</b>	<b>Strong safer community awards</b>	<b>Item 7</b>

**12 Street Closure 29<sup>th</sup> April 2011 Royal Wedding**

Meeting to be held on Tuesday 29<sup>th</sup> March 2011 at the Methodist Hall at 8pm. This will give people the opportunity to put their ideas forward.

Cllr Otley and Cllr Dixon have offered to man the road closures.

Parish Clerk to arrange the delivery of Cones from Liz Francis and also any road closure or alternative route signs.

**To be actioned**

**Parish Clerk to arrange cones and signs**

**13 Allotment waiting list**

Parish Clerk to advise anyone waiting on the list to see the Parish News article re allotments by Dunkirk.

Chris Chubb to receive allotment 15a, Allotment agreement to be sent to Mr Chubb by Parish Clerk.

**To be actioned**

**Parish Clerk**

**14 Date of next meeting**

Annual Assembly Monday 4<sup>th</sup> April 2011 Hawkesbury Primary School, Hawkesbury Upton at 7.30pm