

**Minutes of Hawkesbury Parish Council Meeting  
Held on Thursday 1<sup>st</sup> April 2010 at 8pm in the Methodist Hall**

**Present:**

H Bleaken (Chair), J Otley, D Higgs, C Dixon, L Roberts, A Musty, P Isaac and H Jones  
(Parish clerk)

**Apologies:**

S Hope and R Tyson

**Action**

- 1 Declaration of Interest**  
None
  
- 2 Public Participation**  
Richard Gay From the Police Community Support Officer
  
- 3 Approval of Minutes**
  - Minor Amendments made to Parish Council Minutes 1<sup>st</sup> March 2010  
Approved and Signed
  
- 4 Update of Previous Actions**
  - **1<sup>st</sup> February 2010**
  - 5.2 Cllr Hope contacted the Dog Warden-the response was not helpful.  
**This was noted**
  
  - 11.2 Internal Auditor - to be discussed on item 8 of this agenda.
  
  - **1<sup>st</sup> March 2010**
  - 5.3 Speed checks sign- to be discussed on the 26<sup>th</sup> April 2010 PC meeting.
  - **This was noted**
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  - 5.4 Cllr Dixon to report deterioration of road surface on the Common-  
Still outstanding Cllr Dixon to action  
**To be actioned** **Cllr Dixon**
  
  - 5.5 Donation of Picnic Bench-Cllr Otley confirmed that the Village will have the Bench.  
**This was noted**
  
  - 5.6 Flooding by the pond-PC emailed Streetcare –Liz Francis dealing with this item.
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  - The road marking on the top of Hillsley Hill have been obliterated – this item is outstanding. PC to contact Streetcare.  
**To be actioned.** **Parish Clerk**

Parish Clerk has set up a spreadsheet to monitor the progress of such items in the future.

- 9.2 Finance – Parish Clerk emailed SGCC to confirm acceptance of the 3 year contract. Also an invoice from Garden Manicures has been received for maintenance of the Cemetery. Parish Clerk has set up a spread sheet to monitor Grass Cutting invoices.

**This was noted**

- 9.3 Accounts for Payment - Ben Wollen invoice still outstanding payment is unable to be made until an invoice has been received.

**This was noted**

- 9.4 Financial Regulations/Code of Conduct & Standing Orders – Parish Clerk advised this was still outstanding.

**This was noted**

- 11 Allotments – to be discussed on item number 7 of the agenda.

- 14 Letter Head for Hawkesbury Parish Council competition - Parish Clerk entered a piece in the April's edition of the Parish Magazine and approached Hawkesbury School for the children to enter.

**This was noted**

## **5 Items from Councillors**

### *5.1 Emergency Planning*

Cllr Dixon attended the meeting. Simon Hill and Ashley James from SGC spoke during the evening. There is 1 Radiation site, 3 chemical hazardous sites, 700 miles of gas pipe and a Blood processing Centre in our area.

They are happy to come and talk about Emergency Planning, Cllr Dixon suggested the 125<sup>th</sup> Hawkesbury show

**This was noted**

### *5.2 Farmland birds and insects*

Cllr Isaac stated that an area of land next to the hedges of approximately 2-3 metres have been left to increase the habitat of specialist birds and insects. Dog's walkers and cyclists are using this verge which is disturbing the undergrowth.

Cllr Musty suggested a sign to let everyone know why this area of land has been left uncut.

A piece to be entered in the Parish News.

**To be actioned.**

**Parish Clerk**

### *5.3 Drains*

Cllr Roberts mentioned the flooding regarding the drains in the village, Parish Clerk to email Streetcare to request a survey to prevent this happening in the future.

**To be actioned**

**Parish  
clerk**

#### *Street Lighting on the A46*

A parishioner approached Cllr Roberts regarding the lack of street lighting on the A46 approaching the village. This is a rural cross roads and therefore there is no lighting.

**This was noted**

#### *5.4 Pot Holes*

Cllr Otley advised that on Starveal Lane that joins back street 2 huge pot holes have reappeared. This is dangerous, Parish Clerk to email Streetcare.

**Parish  
Clerk**

Cllr Bleaken requested that an email was sent to Gloucester Council re Chase Lane it has been repaired twice and a crack has reappeared.

**To be actioned**

**Parish  
Clerk**

#### *5.5 Low Cost Housing*

Cllr Higgs has requested that this was an item to be discussed at the next Parish Council Meeting.

**This was noted**

**Parish Clerk to place this item on the agenda for the 10<sup>th</sup> May 2010**

**Parish  
Clerk**

#### *“Caught No Excuse”*

Cllr Higgs saw a good sign in Devon “caught no excuse”

**This was noted**

#### *Rubble dumped near the seat by the Monument.*

Parish Clerk to Email streetcare

**To be actioned.**

**Parish  
Clerk**

#### *The Village Pond*

Cllr Higgs asked the Parish Council “are we going to be doing anything about the pond?”

It was noted that the pond did not belong to the Parish Council. Cllr Isaac mentioned that it did not hold water. Cllr Roberts also mentioned that there was a moorhen on the pond and there are newts. Last year the Parish Council requested a Biodiversity test to be carried out. Parish Clerk to find out when this was and chase the results.

**To be actioned.**

**Parish  
Clerk**

#### *Parish News*

Cllr Higgs asked “As Parish Councillors, can we make comments in the Parish News or do we need to go through the Chair?”

- Write a comment with permission of the Parish Council
- This is my personal view not the Parish Council

**This was noted**

5.6 *Jo Knight Scaffolding*

Cllr Otley asked if anyone knew why scaffolding had been erected.  
Cllr Hicks responded –there is damp getting into the property.

A request was made to email planning for clarification if a property is in a conservation area can skylights/cells/or solar panels be used?

**To be actioned.**

**Parish Clerk**

5.7 *Big Spring Clean up*

Cllr Musty mentioned the Village Big Spring Clean held during the weekend of 27<sup>th</sup> & 28<sup>th</sup> March 2010. A 6 cubic metre skip was provided by SGCC and by the end of the weekend it was full of rubbish dumped in Hawkesbury.  
Parish Clerk to enter a piece in the Parish Magazine.

**To be actioned.**

**Parish Clerk**

5.8 *Trees in the village field*

Cllr Bleaken mentioned that some trees were damaged during the bad weather plus the fence not fully in place on the village field.

**To be actioned**

**Cllr Otley to speak to the Hall committee.**

**Cllr Otley**

- |          |                    |  |   |   |
|----------|--------------------|--|---|---|
| <b>6</b> | <b>PK10/0554/F</b> | Old Police House<br>France Lane<br>Hawkesbury<br>Upton | Erection of two storey rear extension to provide additional living accommodation. Erection of two storey side extension to form porch and stairwell. Erection of single storey side extension to form utility area. (resubmission of PK09/5736/F) | <b>No Objection.</b><br>On the application form on page 6 paragraph 17 Site Visit, this may have been ticked incorrectly. |
|          | <b>PK10/0627/F</b> | The Cottage Back Street,<br>Hawkesbury<br>Upton        | Erection of rear conservatory.  | <b>No Objection.</b><br>The Parish Council would like the neighbour's views to be considered.                             |

**7 Allotments**

7.1 *Clause 6 (c) No live stock or poultry of any kind shall be kept upon Allotment.*

A vote was made and the majority was in favour of keeping the above clause in the allotment agreement.

The show of hands was: in favour 5 to be removed 2.

**This was noted, the Parish Clerk will arrange for revised agreements to be printed and sent to all allotment holders together with their invoices.** Parish Clerk

7.2 *Allotment fee*

Discussion regarding Mrs Salthouse plot, allotment number 14 due to the size should the allotment holder pay the full amount.

A vote was made and all in favour of reducing Mrs Salthouse rent from £20 to £10.

**This was noted and Parish Clerk will invoice the allotment holder accordingly.** Parish Clerk

## **8 Internal auditor**

Appointment of internal auditor Ralph Pidsley

Cllr Musty proposed and Cllr Higgs 2<sup>nd</sup>.

Ralph Pidsley to be appointed

**This was noted - Cllr Hope to instruct the new internal auditor.**

## **9 Dropped Kerbs**

The Parish Council require the maps from previous meeting. This will be discussed when Cllr Hope attends the next meeting.

**This was noted**

## **10 Village of the Year**

Cllr Roberts will complete the necessary forms to enter this year and the Parish Council will split the other duties between them.

**This was noted**

## **10 Date of next meeting**

Monday 26<sup>th</sup> April 2010 at the Methodist Hall at 7.30pm