

**Minutes of Hawkesbury Parish Council Meeting  
Held on Monday 26<sup>th</sup> April 2010 at 7.30pm in the Methodist Hall**

**Present:**

S Hope (Chair), H Bleaken, J Otley, C Dixon, L Roberts, P Isaac, R Tyson and H Jones  
(Parish clerk)

**Apologies:**

D Higgs and A Musty

- |                                                                                                                                                                                                                                                                                                           | <b>Action</b>       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>1 Declaration of Interest</b><br>None                                                                                                                                                                                                                                                                  |                     |
| <b>2 Public Participation</b><br>None                                                                                                                                                                                                                                                                     |                     |
| <b>3 Approval of Minutes</b> <ul style="list-style-type: none"><li>• Parish Council Minutes 15<sup>th</sup> March 2010. Approved and Signed</li></ul>                                                                                                                                                     |                     |
| <b>4 Update of Previous Actions</b><br><b>15<sup>th</sup> March 2010</b> <ul style="list-style-type: none"><li>• 7. Cemetery Bench-Parish Clerk to check present position regarding delivery.</li><li>• <b>To be actioned.</b></li></ul>                                                                  | <b>Parish Clerk</b> |
| <b>5 Items from Councillors</b><br><br><i>5.1 New Computer for Parish Clerk</i><br>Cllr Otley mentioned about replacing the Council Laptop as there is still problems with it. This was agreed that the Parish Clerk could liaise with Mr Sauro re purchasing a new laptop.<br><br><b>To be actioned.</b> | <b>Parish Clerk</b> |
| <br><i>5.2 Village of the Year</i><br>Cllr Roberts advised that the form was nearly completed to enter Hawkesbury Upton for Village of the Year.                                                                                                                                                          |                     |
| <br><i>5.3 Street Light Beaufort Arms car park</i><br>The bulb is missing and unable to be replaced as it is on Mr Steeds Land. PC to email Streetcare.<br><br><b>To be actioned.</b>                                                                                                                     | <b>Parish Clerk</b> |
| <br>Cllr Isaac joined the meeting.<br><i>5.4 Bring &amp; Buy Sale June 2010</i>                                                                                                                                                                                                                           |                     |

Cllr Roberts is organising this event to involve both farmers and village people. Funds raised will be split between the Family Education Farming Ground Charity and Local Citizens fund.

**This was noted.**

#### *5.5 Natural England*

Cllrs Isaac - Natural England and Farmland birds-the need to increase the habitat of specific species. There areas that have been left uncut by the hedgerow in an attempt to increase the return of the wildlife and flowers in our area. All walker's, and dog owners need to be aware of this project so that they do not walk on these areas therefore it was agreed that a piece should to be entered in the Parish News.

**To be actioned**

**Parish clerk**

#### *5.6 Safer Stronger Group Meeting*

Cllr Bleaken and several members of the public turned up to the meeting that had been cancelled, although it was still advertised in the Gazette. Cllr Hope was at the correct venue Tormarton and expressed her concerns regarding the confusion.

**This was noted**

#### *5.7 The Rights Holders*

Cllr Bleaken will be attending the meeting on Thursday 29<sup>th</sup> April 2010.

**This was noted**

#### *5.8 Planting of Bulbs (item 10 on Agenda )*

Cllr Hope has been approached to consider planting bulbs in the Parish. The Councillors have been asked to consider the following before the next meeting-  
Issues relating to land ownership  
How would the project be funded  
On going maintenance

**This was noted**

**Parish Clerk to place this item on the agenda for the 7<sup>th</sup> June 2010**

**Parish Clerk**

#### *5.9 New Gate*

Cllr Tyson stated that a new gate at Home Farm has been replaced.

**This was noted**

### **6 Planning Decision**

<b>PK10/0367</b>	The Bartons	Erection of three storey	<b>PERMIT</b>
<b>/F</b>	Newhouse Farm	front extension to provide	
	Lane,	additional accommodation.	
	Hawkesbury	Erection of detached	
	Upton	garage. (resubmission of	

**7 Allotments**

*7.1 Maintenance of Paths*

Cllr Tyson confirmed that it is the responsibility of the Allotment holders to maintain the paths.

*7.2 Sheds*

Cllr Otley to complete an audit of existing sheds.

**To be actioned**

**Cllr  
Otley**

*7.3 Allotment Boundary walls/repairs*

Cllr Tyson to check the tenancy agreement from South Gloucestershire Council.

**To be actioned**

**Cllr  
Tyson**

*7.4 Additional water tank/stand pipe*

To discuss with Wessex Water regarding cost to extend the water pipe.

**To be actioned**

**Parish  
Clerk**

*7.5 Dog Bins*

To provide a dog bin on the allotment has been declined due to cost. Speak to the dog warden regarding a "No Dog Sign".

**To be actioned**

**Parish  
Clerk**

**8 Cemetery**

The meeting held on the 13<sup>th</sup> March was attended by Cllr Hope, Cllr Roberts & Cllr Tyson. Copies of Minutes held on file

***Cemetery sub committee minutes 13<sup>th</sup> March 2010***

*8.1 Paragraph 5 charges*

A recommendation to the Parish Council to raise the current charges by 3% for both Parishioners and for non Parishioners.

A vote was made to accept the proposal. Cllr Otley proposed to accept the increase over a 2 year period.

*8.2 Paragraph 6 More space required*

Points raised;

Full capacity of cemetery by 2050 and the reutilising of graves 100-175yrs old, It was felt that no more space would be required. It was agreed to accept this.

Only accept Parishioners or strong Parish connections to use the cemetery.

*8.3 Paragraph 7 Ashes plots*

A recommendation to the Parish Council to grant extra space between Ashes plots –to be considered 2 per grave instead of 3 and that the designated area be Row's S & T numbered 1-6. **Extra space granted**

**This was noted**

Discussion to use all the allocated and children's plots before considering the new law of reutilising plots over a specific timescale.

Extending the ashes pots (see 13<sup>th</sup> September 2008 sub committee cemetery minutes 7.3.2.1).

Relocate the children's section to adults.

Money has been earmarked to spend on additional land.

Should the money earmarked be used to help the Parish Council?

Do we need more land?

Do we need to tie up £12K until 2050?

*8.4 Maintenance issues*

Drainage has not been resolved-a quote for the work is required

Lych gate needs repairing

Large conifer needs taking down almost touching another grave-Cllr Roberts is meeting the tree officer on Tuesday 27<sup>th</sup> April 2010.

Grave stone is damaged

Three options put to the Parish Council regarding the £12K earmarked.

a) New Cemetery space

b) Cemetery Matters

c) No limitation on the earmarked money-place in the reserve account.

Cllr Hope Proposed option B second by Cllr Tyson.

The money kept for cemetery related items e.g. drainage Proposed by Cllr Tyson Second by Cllr Otley.

Cllr Dixon stated that he did not want the money ring fenced.

A vote was made 5 in favour 2 against for option B

*Lych Gate*

Cllr Hope to speak to Cllr Musty to prepare a spec for the work-quotes required Specs to be received by June and the work completed by September.

**Cllr  
Musty**

**To be actioned**

*Topple testing*

Cllr Musty to action

**Cllr  
Musty**

**To be actioned**

*Compost Bin*

Cllr Isaac to provide a quote.

**Cllr  
Isaac**

**To be actioned**

*Item 10 Lavatory*

Ongoing between the Church and Parish Council.

**9** *Dropped Kerbs*

Parish Council to ensure the Dropped Kerbs goes forward. Cllr Hope to speak to Keith Hawker to ensure this has been put in this year's budget

**To be actioned**

**Cllr  
Hope**

**10** **Maintenance**

*Grass cutting on the Plain, Pound & Bus Shelter*

Mr Tizzard is unwell therefore Mr Goodfield has offered to complete the work (£190 for the year) until Mr Tizzard recovers. Agreement made by the Parish Council.

**This was noted**

*Post & Chains*

The posts around the Pound are broken therefore a spec for repairs and maintenance is required. Consideration to refurbish the Pound to how it was originally, investigations to be carried out before any decision is made.

**To be actioned**

**Cllr  
Bleaken**

**11** **Finance**

ALCA subscription 2010	£ 222.57	Paid
ALCA Preparing for Audit and General Finance course	£ 25.00	Paid
Garden Manicures Cemetery Maintenance	£ 160.12	Paid

Speed Check sign £130.00 the Parish Council agreed not to purchase the sign at the moment.

**This was noted**

**12** **Date of next meeting**

Monday 10<sup>th</sup> May 2010 at the Methodist Hall at 7.30pm