

**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 1st March 2010 at 7.30pm in the Village Hall**

Present:

S Hope (Chair), H Bleaken (Vice-chair), J Otley, D Higgs, C Dixon, L Roberts, A Musty, and H Jones (Parish clerk)

Apologies:

1 Declaration of Interest None **Action**

2 Public Participation None

**3 Approval of previous minutes
Resolved**

- Minor Amendments' made to Parish Council Minutes 1st February 2010 Approved and Signed.

4 Update of Previous Actions

1st February 2010

Page numbers to be entered on all future minutes

Resolved

5.1 Mr Kantaris regarding the KLB Bus

Cllr Hope spoke to Mr Kantaris, and a further meeting with the Bus Company will be held on 10th March 2010.

This was noted

5.2 Dog Fouling

Note entered in the Parish Magazine, although no contact has been made with the Dog Warden.

To be actioned

Cllr Hope

**Cllr
Hope**

11.2 Appoint Fiona Thornton and an internal auditor.

Fiona Thornton has declined the offer of being our RFO.

Cllr Dixon will talk to Ralph and Cllr Hope has already spoken to Peter Kirby.

To be actioned

Internal auditor to be appointed.

**Cllr
Dixon**

5 Items from Councillors

5.1 ALCA Meeting

Cllr Dixon did not attend.

This was noted

5.2 *10th February 2010 Environmental Link Group Meeting held at Badminton village Hall.*

Cllr Bleaken attended the meeting; also Simon Smith from the Cotswold Conservation Board. Ideas for funding and access to funds were discussed.

This was noted

Open Space Meeting.

Consultation workshop held by SSGC, attended by approximately 50 people. Very informative meeting which Cllr Bleaken & others gave their thoughts. Minutes will be available soon.

This was noted

Water mains renewal at Inglestone Common & Hawkesbury Common.

This meeting was by 2 Wessex Water authority employees, a Natural England representative, Cllr Bleaken, 2 Council employees and a representative from Daniels, the company who will be carrying out the work.

They will be using the bursting method and will take place over a period of 4-6 weeks maybe during October 2010. They will keep the Parish Council and the residents updated.

Cllr Higgs mentioned Emergency vehicles, they will be advised.

The Post Man will need to be notified.

This was noted

1st March 2010 BT Broadband

Cllr Bleaken provided an update, the ducting is in, the wires/cables will be in within the next two weeks

This was noted

Cotswold Conservation annual forum 26th February 2010.

Cllr Bleaken attended. There were 8 speakers throughout the day, and they discussed climate change "it is happening". We have 7% less rain in the summer and 7% more rain in the winter. By 2020 we will need to consider changing the crops that we grow. The landscape will also change some trees will do better than others. A planning statement is available.

This was noted

- 5.3** *Tree Maintenance in the conservation area by Mr Watts*
Cllr Roberts received an email from Chris Wright, Mr Watts is free to cut anything with a stem diameter of 73mm (3”) or less without consent. Any larger and a planning application will need to be made.

This was noted

Speed watch Community Safer Stronger Group

Cllr Roberts; The meeting was interesting we need to be more proactive, at least twice a week for 1-2 hours. A monthly rota will be required.

A sign to advise drivers that a speed check is in progress will cost £130.00. Tormarton will be starting their checking soon, it was mentioned about sharing the “speed guns” this was dismissed as it would not be feasible.

During our speed check if we witness a driver using their mobile phone, we will be required to take their registration number and the individual will receive a letter.

Action

- **To discuss the speed check sign at the next Parish Council meeting.** **Parish Clerk**

- 5.4** *Deterioration of Road surface*
Cllr Dixon advised the road on the common was breaking up again.

Action

- **Cllr Dixon to contact SSGC.** **Cllr Dixon**

- 5.5** *Donation of a Picnic Bench*
Cllr Musty advised that Mr J & Mrs S Bleaken would like to donate a Picnic Bench to the Parish. A suitable place will need to be found.

Action:

- **Cllr Otley to speak to Mr Sauro from the Village Hall Committee** **Cllr Otley**

Barb Wire along Highfields Lane

Cllr Musty raised concerns regarding the barb wire being placed along Highfields Lane. This is Horton Parish Cllr Hope has spoken to them.

Resolved.

- 5.6** *Flooding by the pond.*
Cllr Higgs has been approached regarding the flooding by the pond. Cllr Otley mentioned that it system needs to be cleared out completely.

Action

Parish Clerk

- **Parish Clerk to email streetcare**

Parish Boundary

Cllr Higgs mentioned the overhanging of hedges and trees in Hillsley Hill, causing cars to drive in the middle of the road. Also drivers are breaking the speed limit coming up the hill; Cllr Higgs would like to see a speed check carried out, and a “SLOW” road sign approaching the monument bend to be considered. The road markings are also obliterated.

Parish Clerk

Action

- **Parish Clerk to contact streetcare regarding the road markings**

6 Items from District Councillor

Cllr Hope Reported:

6.1 *Council Tax*

People in South Gloucestershire Council will see an increase of 2.5% in their council tax for 2010/2011. The council agreed a budget of £190 million. Extra monies had to be found for safeguarding vulnerable children, and maintaining the concessionary fares scheme. £400,000 has been bought forward from this budget for immediate spending on the potholes and resurfacing the roads after the winter weather. The Council has made it easier to report potholes by introducing a link from the front page of the website www.southglos.gov.uk

Precepts raised by similar sized parish councils e.g. Iron Action 537 houses-precept £18,000. Wickwar 713 houses-precept £31,300 Hawkesbury 522.

6.2 *Frenchay Hospital*

The Emerging Themes was presented at the recent Health scrutiny committee. The future for Frenchay appears to be:

Health & Social Care Centre-which includes a community hospital with a range of outpatient and diagnostic services, with a strong focus on rehabilitation.

A centre for non NHS services providing health and care services.

The site also has the potential for the development of **Extra care Housing**-offering a high level of support and a registered care home. This will be brought about by the closer working of Health Trusts and Council Social Services.

The decision has been made to close council owned residential care homes with those in Yate being the first to close. There is to be a greater emphasis on keeping older people in their own homes. Extra care housing is currently being developed in North Yate.

6.3 *Local Plan*

Pre-Consultation Draft has been published.

Only glanced at Rural Areas-protect & conserve the rural areas distinctive character, wildlife, landscape, biodiversity and heritage. Protect valuable agricultural land and opportunities for local food

production. Maintain development boundaries around rural settlements for the first five years of the Core Strategy. Provide affordable houses through rural exception sites and give consideration to allocating Affordable Housing Only Sites. Protect rural employment sites, services and facilities. Reduce the need to travel. Encourage contributions to appropriate new communication technologies. Support renewable energy proposals where they conform to Policy CS3.

This is an extensive document and it is not clear about dates for public consultation.

- 6.4** *Registered Common holders and graziers Meeting.*
The School Hall has been booked for the 11th March 2010 at 7pm. This will be an update on the application for Higher Level Stewardship for the Commons.
- 6.5** *Last Area Forum*
Hawkesbury Stallions received grant funding of £700 and Hawkesbury Youth Club £1300.
- 6.6** *Speed Limit Review*
24th February 2010-disappointing meeting the paperwork was poor-the map provided did not show villages or roads. Key piece of work
At the same meeting Hengrove to Cribbs Causeway
Park & Ride M32, Patchway & Spark Park Science-Emerson Green
- 6.7** *Partnership Conference Workshop*
Cllr Roberts advised representatives from the Police, Teachers and Councillors attended. Introductory speaker was very good. They listened to what the community wanted.
- 6.8** *27th February 2010 meeting*
The Village Hall project team worked very hard. Parishioners raised lots of questions and a flag pole was placed on a car so that we could see just how high the turbine would be.

Cllr Musty mentioned about the saving of energy. The turning off of traffic lights at midnight. Presentation on the 10th March 2010.

This was noted

7 Planning applications

PK10/0367/ F	The Bartons, Newhouse Farm Lane, Hawkesbury	Erection of three storey front extension to provide additional accommodation. Erection of detached garage.	No objection to the extension or to the size. Cllrs would like to draw the planner's attention to the Public Right of
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(Resubmission of Way adjacent to
PK095817/F) the new extension.

Planning Decisions

PK09/6066/ OHL	St Agnes, High Street, Hawkesbury Upton	Application for consent by Central Networks West under Section 37 of the Electricity Act 1989 for overhead line diversion within 30m tolerance with replacement support within 110% of original support.	The Council has no objection to the works as specified in the submitted details
PK09/6087/ F	Granary House Park Street, Hawkesbury Upton	Erection of rear Conservatory.	Permit
PK10/0119/ TCA	8 Hunters Mead Hawkesbury Upton	Works to remove 8no. Leylandii Trees and reduce by up to three metres 3no. Leylandii trees in the Hawkesbury Conservation Area.	The Council has no objection to the works, as specified in the submitted details.

Planning applications withdrawn

PK10/0059/ F	Land off Park Street, Hawkesbury Upton	Erection of 1no. terraced dwelling with access and associated works.	Application withdrawn
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8 Urgent correspondence.

- 8.1** *ALCA Preparing for Audit and General Finance Course*
Cllrs agreed for the Parish Clerk to attend the training course for £25.00
at Thornbury in April 2010

To be actioned

- **Parish Clerk to complete the form to attend the course.**

**Parish
Clerk**

9 Finance

- 9.1** *Income/Expenditure as of 31/1/2010*
Parish Clerk produced an Income and Expenditure printout for

2009/2010 as of the 31/1/10.

A request was made to provide an additional line to show the budget figure on the spreadsheet. Parish Clerk will provide this information at the beginning of the new financial year.

This was noted

Parish Clerk

9.2 *SGCC Grass Cutting 3yr Contract*

A vote was made whether to accept the 3yr contract.
6 Cllrs for and 2 against.

To be actioned

- **Parish Clerk to confirm acceptance of contract**

Parish Clerk

9.3 *Accounts for payment*

Resolved

Water Bill Cemetery	£ 22.83
Water Bill Allotments	£ 33.72
Hazel Jones wages & Stationery	£397.44

To be paid

Ben Wollen	£ 20.00
Awaiting an invoice	

9.4 *Financial Regulations/Code of Conduct & Standing Orders*

Parish Clerk has started looking at the above to ensure that the paperwork is up to date and in order. Once completed all Cllrs will be given a copy to ensure they are all happy with the final documents.

Action

- **Parish Clerk to continue working on these documents.**

Parish Clerk

10 **Contract of Employment for Parish Clerk**

Contract of Employment was moved to the end of the meeting.

11 **Allotments**

A meeting will need to be arranged for the Allotment holders to discuss new agreements and increase in rent.

To be actioned

- **Parish Clerk to write to all allotment holders once a date has been arranged.**

Parish clerk

12 **Digital Switchover**

Nothing to report this month.
This was noted.

14 *Letter Head for Hawkesbury Parish Council*

The Parish Clerk made a suggestion that it would be more professional to have a Hawkesbury Parish Council logo on all correspondence. Therefore the Parish Clerk would like to organise a competition inviting the Parish to design a logo. The Cllrs agreed and a suggestion was made that the prize could be a family ticket to the 125th Hawkesbury Horticultural show.

To be actioned

- **Parish Clerk to advertise the competition.**

**Parish
Clerk**

15 *Letter from Clive May*

A copy of a letter was read to the Cllrs on behalf of Mr May, 42 Highfields, that had been sent to The Hawkesbury Parish News.

This was noted

16 **Date of next meeting**

Thursday 1st April 2010 at the Methodist Hall at 7.30pm

Parish Clerk left the meeting